

Nova Scotia Aikido Federation  
Annual General Meeting – 2006  
AGENDA

This page contains a summary of the Agenda items for the Annual General Meeting (AGM) for the Nova Scotia Aikido Federation (NSAF), for the fiscal year 2006. All Agenda items are further explained in the attached pages.

**AGM DATE = 23 SEPTEMBER 2006**

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**1.0 OPEN MEETING**

Current Chairman (Dave Humphreys) should call the meeting to order.

Secretary should run the meeting, and control flow of meeting. Points of order or executive decisions to be addresses by all Directors and officiated by Chairman.

Paper should be passed around to officially note the attendees at the AGM.

**2.0 ORDINARY BUSINESS**

Ordinary Business encompasses those activities described in the society's by-laws. The following subsections identify all ordinary business as described in the NSAF by-laws.

2.1 Summarise Previous Minutes

2.2 Summarise Annual Report

2.3 Summarise Finances

2.4 Elect Directors

2.5 Elect Officers

2.6 Appoint Auditor

**3.0 SPECIAL BUSINESS**

Special Business includes anything not included in Ordinary Business, and any/all issues discussed at an Extraordinary Meeting (not the AGM).

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- 3.1        Dues
  
- 3.2        Insurance & CAF Membership
  
- 3.3        Waivers
  
- 3.4        Records
  
- 3.5        Atlantic Canada Aikido Summer Camp, 2007
  
- 3.6        Upcoming Events
  
- 3.7        Police Checks for Instructors
  
- 3.8        Website

**4.0        NEW BUSINESS**

This is the point where the membership are asked to provide any subjects it feels require discussion and/or resolution during the AGM, which is not already part of the Agenda. Each topic is discussed and/or voted-on separately, and both the topic and results are recorded in the meeting minutes.

**5.0        CLOSE MEETING**

The person who opened the meeting should close the meeting. This should be preceded by an introduction of the newly-elected directors and officers.