

Meeting Minutes  
for the  
Nova Scotia Aikido Federation  
Annual General Meeting – 2005-06  
(2006 Fiscal Year)



The Nova Scotia Aikido Federation is the official provincial representative  
to the Canadian Aikido Federation, for all CAF dojos in Nova Scotia

Nova Scotia Aikido Federation  
Annual General Meeting – FY 2006  
MEETING MINUTES

This document contains the Minutes for the Nova Scotia Aikido Federation (NSAF) Annual General Meeting (AGM) for the 2006 fiscal year (01 Oct 2005 to 30 Sep 2006) .

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**1.0 OPEN MEETING**

The meeting was brought to order at about 5:00 pm, 24 September 2006. The meeting was held at 103 Pictou Road, Bible Hill, NS – the site of the Truro Aikido club's weekend seminar. A sheet was passed out for people to record their presence at the AGM.

1.1 Attendees

The following is a list of attendees for the 2004 AGM:

DeCoste, Krista	Humphreys Dave	McAuley, Peter
DeWolfe, Simon	Lane, Terry	Peters, Mike
Fuller, Dave	MacLean, Peter	Sanford, Patrick

**2.0 ORDINARY BUSINESS**

Ordinary Business encompasses those activities described in the Society's By-laws. This statement was explained to the members present.

2.1 Summarise Previous Minutes

Patrick Sanford explained that there was no formal minutes from the previous NSAF meeting. He summarised the activities at that time as consisting of electing officers and directors, and organising some details for the proposed Atlantic Canada Aikido Summer Camp (ACASC) in 2007.

He also noted that the NSAF registration with the Nova Scotia Registry of Joint Stock Companies (RJSC) became official in April 2006, even though the application was made in October 2005. The reason was due to the name of NSAF being too close to a previous society's name of Aikido Federation of Nova Scotia.

Mike Peters questioned why the NSAF was required. Patrick and Dave Humphreys provided the answer that the Canadian Aikido Federation (CAF) required all provinces to an official provincial association with which the CAF can conduct its business at its own AGM.

2.2 Summarise Annual Report

Patrick Sanford noted that there was no annual report and no probable reason for one.

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2.3            Summarise Finances

Patrick Sanford did not have a copy of the financial statement to show those present, but was aware of the main points. He noted that the seminar of October 2005 had created a deficit of about \$300. The NSAF current has about \$890 in the bank, but still owes Halifax Aikikai Association (HAA) \$1150.

2.4            Elect Directors

(Note that this activity actually took place in conjunction with the election of Officers.)

Patrick Sanford noted that after the AGM commences, all directors have retired from office, and the new directors would be elected during the meeting. Volunteers were requested for directors, and the following reflects the people who were unanimously elected as directors.

The members present voted unanimously for the following persons as directors of the HAA: Tom Hackmann, Dave Humphreys, Peter MacLean Michael Nuschke, and Patrick Sanford.
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2.5            Elect Officers

Patrick Sanford asked for people to be elected to the positions of Chairman, Vice-Chairman, Secretary and Treasurer. Even though not present, Tom Hackmann and Michael Nuschke had indicated in writing, prior to the AGM, his acceptance of any role to which he may be elected. Note that all Officers were also elected to be Directors.

The following reflects the people who were unanimously elected for the required positions:

The members present voted unanimously for the following officers: Dave Humphreys – Chairman Tom Hackmann – Vice-Chairman Patrick Sanford – Secretary/Treasurer
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2.6            Appoint Auditor

Patrick Sanford noted that the NSAF did not have an auditor nor a need for one. He mentioned that should one be necessary Robin Sanford, CMA, could either conduct the audit or could find a Chartered Accountant (CA) from among her contacts who would be willing to do the task for free or minimal charge.

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**3.0 SPECIAL BUSINESS**

Special Business includes anything not included in Ordinary Business, and any/all issues discussed at an Extraordinary Meeting (not the AGM). This statement was explained to the members present.

3.1 Dues

Patrick Sanford noted that all dues were, as of the current date, paid. He noted the deficit from last year and requested that the dues be increased to either \$8 or \$10, and suggested that \$10 per student was an easier number to use.

It was voted that the NSAF fees would be raised to \$10 per student, per year.
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3.2 Insurance and CAF Membership

Patrick Sanford explained the necessity to enlist in the CAF all new members of the dojos, because the new students would not be covered under the CAF insurance until they were officially given CAF numbers and admitted to the CAF membership.

3.3 Waivers

Patrick Sanford also noted that waivers for all new students were required, and would normally cover most instances until the CAF insurance covered the new students, especially whereas most people know to practice slowly and lightly with newer students.

3.4 Records

Patrick Sanford briefly discussed the situation with the NSAF and attempting to get the AFNS society name surrendered. He also noted that there were fees involved in being a society under the RJSC.

3.5 Atlantic Canada Aikido Summer Camp, 2007

Dave Humphreys noted that he had material from the location at which the summer camp would be held in Tatmagouche, and that they would require a deposit in the near future. He indicated that he would forward information to the Secretary/Treasurer for discussion and action. He noted that the dates for the summer camp would be 29 July to 03 August. This is a Sunday (non-training day) to Friday (half—day of training).

Dave noted that a committee should be stood-up to discuss the details of the camp and begin the organisational work.

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3.6            Upcoming Events

Note upcoming events. These include the following:

Seminar with Kawahara Sensei, Nfld, 14/15 October 2006.

Seminar with Kawahara Sensei, Halifax, 28/29 October 2006.

Potential to get other instructor in for seminar in winter.

More mini-seminars as in April/June 2006.

3.7            Police Checks for Instructors

Patrick Sanford reminded that all official dojo instructors are required for insurance purposes to have a Police Certificate/Check. Peter MacLean reinforced the fact that this need only be done once, as opposed to annually.

3.8            Website

Patrick Sanford noted that the NSAF does not have a website. He requested whether or not the NSAF should get one, and outlined the costs and activities involved. After some discussion, it was agreed that Patrick would request of the HAA to have a location on their website for the NSAF, as opposed to their own website, for the purpose of promoting NSAF events.

**4.0            NEW BUSINESS**

Members were asked for new business. Peter MacLean suggested that the NSAF meet again in October, during the Kawahara seminar in Halifax. It was agreed by the members to do so.

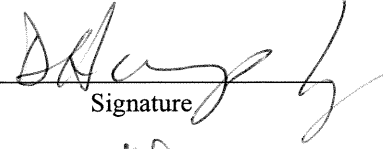

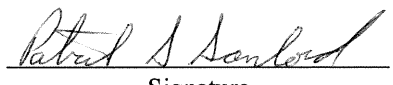
**5.0            CLOSE MEETING**

Patrick Sanford requested that the meeting be adjourned. Peter MacLean moved that the meeting be adjourned and it was seconded by Mike Peters. The meeting was adjourned

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**6.0 SIGNATURES**

The following persons have read these Minutes of the 2006 AGM of the NSAF, and verify this to be an accurate record of the NSAF 2006 AGM:

Dave Humphreys	Chairman	<i>Oct 28/06</i>	
Name	Position	Date	Signature
Tom Hackmann	Vice-Chairman	<i>Oct 28/06</i>	
Name	Position	Date	Signature
Patrick Sanford	Secretary/Treasurer	<i>Oct 28 '06</i>	
Name	Position	Date	Signature
Name	Position	Date	Signature

The Nova Scotia Aikido Federation  
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Annex A, Financial Statement, 2005-06

The following is a scanned copy of the financial statement for the Nova Scotia Aikido Federation for 2005-2006 (the 2006 fiscal year). It has been signed by two directors, as well as the Treasurer who prepared it.

To view the financial  
statement for the  
NSAF fiscal year  
2005-2006, contact  
the NSAF  
Secretary / Treasurer,  
Mr. P. Sanford  
(PatrickSanford01@eastlink.ca)