

Meeting Minutes
for the
Nova Scotia Aikido Federation
Annual General Meeting – 2006-07
(2007 Fiscal Year)



The Nova Scotia Aikido Federation is the official provincial representative to the Canadian Aikido Federation (CAF), for all CAF dojos in Nova Scotia.

Nova Scotia Aikido Federation
Annual General Meeting – FY 2007
MEETING MINUTES

This document contains the Minutes for the Nova Scotia Aikido Federation (NSAF) Annual General Meeting (AGM) for the 2007 fiscal year (01 Oct 2006 to 30 Sep 2007), held on 20 October 2007.

1.0	OPEN MEETING	1
1.1	Attendees	1
2.0	ORDINARY BUSINESS	1
2.1	Summarise Previous Minutes	1
2.2	Summarise Annual Report	2
2.3	Summarise Finances	2
2.4	Elect Directors	2
2.5	Elect Officers	2
2.6	Appoint Auditor	3
3.0	SPECIAL BUSINESS	3
3.1	Dues	3
3.2	Insurance and CAF Membership	4
3.3	Waivers	4
3.4	Records	4
3.5	Atlantic Canada Aikido Summer Camp, 2007	4
3.6	Upcoming Events	4
3.7	Website	5
3.8	New Shido-in System	5
3.9	New CAF Testing System	6
4.0	NEW BUSINESS	6
4.1	Payment to Kawahara Shihan	6
4.2	Gift for Summer Camp Work	6
5.0	CLOSE MEETING	7
6.0	SIGNATURES	7

Nova Scotia Aikido Federation
Annual General Meeting – FY 2007
MEETING MINUTES

1.0 OPEN MEETING

The current Chairman, Dave Humphreys, called the meeting to order at approximately 1:20 pm, 20 October 2007. He turned the meeting over to the Secretary, Patrick Sanford. The Annual General Meeting (AGM) of the Nova Scotia Aikido Federation (NSAF) was held on the mats at the Lunenburg Fire Hall, in Lunenburg, Nova Scotia.

Patrick noted that as soon as the meeting had commenced, previous directors and officers all retired from office, and new directors and officers would take office following the close of the meeting.

1.1 Attendees

The following is a list of attendees for the 2007 AGM:

Celikkanat, Ali	Humphreys, David	McAuley, Peter
Fraser, Graham	MacLean, Peter	Nuschke, Michael
Friis, Bruce	MacMillan, Scott	Sanford, Patrick

2.0 ORDINARY BUSINESS

Ordinary Business encompasses those activities described in the Society's By-laws. This statement was explained to the members present.

2.1 Summarise Previous Minutes

Using a copy of the previous AGM minutes, Patrick Sanford briefly glossed over the Ordinary Business elements of the previous minutes, then provided details concerning Special Business elements of the previous AGM. The following list identifies the items and information discussed:

3.1	Dues	Dues raised to \$10 per year per member
3.2	Insurance and CAF	Importance of registering each student with CAF for insurance
3.3	Waivers	Cover new students until registered with CAF
3.4	Records	Recapped NSAF / NSAA / NSFA situations
3.5	ACASC, 2007	Requested deposit, requested camp committee be stood-up
3.6	Upcoming Events	Kawahara seminars plus possible other events mentioned
3.7	Police Checks	Importance, only need to be done once (not annually)
3.8	Website	Don't have one, PS to get one under Halifax's website
4.0	NEW BUSINESS	None

Nova Scotia Aikido Federation
Annual General Meeting – FY 2007
MEETING MINUTES

2.2 Summarise Annual Report

There was no previous annual report; all relevant information for the annual report can be summarised from the material submitted to the Registry of Joint Stock Companies (RJSC) and the previous minutes, which include a copy of the financial statement for the club. This fact was explained to the members present.

2.3 Summarise Finances

The financial statement for the 2006-2007 fiscal year was presented. It was noted that during the previous fiscal year, the club operated at a deficit, but was kept afloat from monies donated by Halifax Aikikai for seminars. The Atlantic Canada Aikido Summer Camp (ACASC) had actually created enough revenue to pay back all monies lent to NSAF over the past two years, and still have a positive balance of roughly \$3000. Patrick noted that this was higher than the club had aimed for revenue following the ACASC, due to an error where repayments were taken into account twice.

A copy of the financial statement presented at the AGM is attached to these minutes as Annex A.

2.4 Elect Directors

Patrick Sanford provided a brief overview of directors from the point of view of the Societies act and our By-laws/ Members were reminded that after the AGM commences, all directors have retired from office, and that our by-laws require a minimum of three and maximum of 15 directors.

Volunteers were requested for Directors. Those volunteering were: David Humphreys, Peter MacLean, Patrick Sanford and Michael Nuschke. Scott MacMillan accepted a proposed nomination. All directors were voted unanimously, in a single vote, by those present.

<p>The members present voted unanimously for the following persons as directors of the HAA: David Humphreys Peter MacLean Scott MacMillan Michael Nuschke Patrick Sanford</p>

2.5 Elect Officers

Patrick Sanford explained that there are four possible positions that must be filled: Chairman, Vice-Chairman, Secretary and Treasurer, and that the Secretary and Treasurer positions are usually combined because they are so inter-related. It was also explained that Officers did not need to be Directors; it was just more usual for Officers to be elected from the ranks of Directors.

Nova Scotia Aikido Federation
Annual General Meeting – FY 2007
MEETING MINUTES

Peter MacLean nominated David Humphreys for the position of Chairman and Patrick Sanford seconded the nomination. The members were asked for other nominations or volunteers for this office; there were none. The members voted in favour of David Humphreys for Chairman.

Bruce Friis nominated Peter MacLean for the position of Vice-Chairman, and Peter McAuley seconded the nomination. The members were asked for other nominations or volunteers for this office; there were none. The members voted in favour of Peter MacLean for Vice-Chairman.

Peter MacLean nominated Patrick Sanford for the office of Secretary/Treasurer, and Michael Nuschke seconded the nomination. The members were asked for other nominations or volunteers for this office; there were none. The members voted in favour of Patrick Sanford for Secretary/Treasurer.

The members present voted unanimously for the following officers:

David Humphreys– Chairman
Peter MacLean – Vice-Chairman
Patrick Sanford – Secretary/Treasurer

2.6 Appoint Auditor

Patrick Sanford noted that the HAA did not have, nor has ever had, an auditor nor a need for one. He mentioned that should one be necessary (an audit requested by the RJSC), Robin Sanford could find a Chartered Accountant (CA) from among her contacts who would be willing to do the task for free or minimal charge, or David Humphreys (CA) could do the audit. David pointed out that it is generally preferred for auditors not to have a vested interest in what they are auditing.

3.0 SPECIAL BUSINESS

Special Business includes anything not included in Ordinary Business, and any/all issues discussed at an Extraordinary Meeting (not the AGM). This statement was explained to the members present.

3.1 Dues

Patrick Sanford noted that dues were raised to \$10 per member last year and he suggested no increase for this year. David Humphreys noted that last year's dues had not been collected, for whatever reason, and proposed two alternatives:

1. Have dojos pay for last year and this year at the same rate.
2. Have dojos pay for this year and leave last year as-is.

The members discussed the proposals and voted for the second proposal.

The members present voted in favour of not pursuing collection of dues for 2006-07 but pursuing dues for 2007-08.

Nova Scotia Aikido Federation
Annual General Meeting – FY 2007
MEETING MINUTES

3.2 Insurance and CAF Membership

Patrick Sanford reminded all members present of the importance of having all members of each dojo registered in the CAF in order to be eligible for the insurance paid for by the CAF.

3.3 Waivers

The importance of having all members complete waivers was provided to the members.

3.4 Records

Patrick Sanford noted that the NSAF documentation with the RJSC was up-to-date. He also noted that the official documentation is submitted in October, around the time of the AGM, but the annual payment was paid in April.

3.5 Atlantic Canada Aikido Summer Camp, 2007

Patrick Sanford noted that the ACASC was a great time, had received good feedback and that pictures were still going up on website. He also reiterated that the aim had been to break-even on finances; but errors caused us to have a profit. Patrick informed the members that there was a detailed financial accounting of the camp finances, but that it contained sensitive information, and if someone wanted to see it, they would make the request to the Directors and would be provided access to a hard copy that would not be allowed to be taken anywhere or copied.

Patrick suggested that planning should begin for a summer camp in 2009, and maybe consider making the event yearly.

David Humphreys volunteered to talk with Shin Chin in Newfoundland to determine if there would be a camp in 2009 and whether or not it would be in Newfoundland.

Peter MacLean noted that next year (2008) is the 30th anniversary of Aikido in Newfoundland, and that the NSAF should attempt to support whatever seminar or camp that Newfoundland tried to arrange in honour of that occasion.

David Humphreys agreed to begin investigations concerning a summer camp in 2009 by contacting Shin Chin.
--

3.6 Upcoming Events

Patrick Sanford indicated the following upcoming event:

Seminar with Patrick Cassidy Sensei, Truro, 04-06 April 2008.

Peter MacLean suggested that it is possible that Kawahara Shihan might be capable of doing a seminar in the spring. It was suggested that such a seminar should be at least four weeks separated from the Patrick Cassidy seminar, to provide maximum attendance at both.

Nova Scotia Aikido Federation
Annual General Meeting – FY 2007
MEETING MINUTES

David Humphreys suggested that there was sufficient talent in the 'East' to hold seminars with others than Kawahara Shihan. Both he and Peter MacLean provided examples of people who might be willing to travel from Toronto or Montreal to hold seminars.

Peter MacLean suggested that he would attempt to be in Halifax for the third and fourth weekends in November, and that attempts should be made to have mini-seminars either Friday night or Saturdays for one or both of those weekends.

3.7 Website

Patrick Sanford noted that the NSAF website was up and running within the Halifax website, and suggested that people should check the Notices page frequently for updates concerning the NSAF.

3.8 New Shidojin System

Patrick Sanford noted that the information concerning the new Shidojin system had already been provided to everybody present from Halifax, and that the people not from Halifax already new about the system.

Peter MacLean provided handouts concerning the new system and gave a brief explanation of the system and why it was being created. Patrick noted that, according to the CAF Secretary, the new Shidojin system should be implemented some time in 2008.

David Humphreys suggested that the NSAF nominate Peter MacLean as the first Shidojin, when the system becomes active. Patrick noted that the Shidojin would be appointed by the CAF, as opposed to elected by the provincial body. David agreed, but suggested that it would be proactive to provide the CAF with a suggested Shidojin for when the system is implemented. The matter was put to a vote, which was unanimously in favour of nominating Peter MacLean for the position of Shidojin in Nova Scotia, for when that system become enacted.

<p>The members present voted unanimously in favour of nominating Peter MacLean for the position of Shidojin in Nova Scotia.</p>

Nova Scotia Aikido Federation
Annual General Meeting – FY 2007
MEETING MINUTES

3.9 New CAF Testing System

Patrick Sanford attempted to correct a few pieces of information that had been provided at the Halifax AGM, concerning the proposed new testing system. He noted that Yondan and above could conduct tests up to Nikyu, and that all higher testing would be by a committee of three Yondan or higher, at seminars.

Patrick reminded all present that the deadline for the CAF to have all feedback on the new testing system was the end of November.

4.0 NEW BUSINESS

New Business contains discussion of topics that were not recorded on the Agenda more than two weeks prior to the AGM. The following two sections contain two topics that were discussed.

4.1 Payment to Kawahara Shihan

David Humphreys noted that he had heard from another dojo that they would pay Kawahara Shihan a gift for the times when he was unable to attend a scheduled seminar. This topic was discussed by the members present. David reinforced that this was not payment for ‘not-teaching’, but was for Kawahara Shihan’s eventual retirement, and could be provided at this time under the auspices of ‘the final accounting of the summer camp showed a surplus’ instead of being perceived as payment for not teaching the fall seminar.

The amount of the gift was debated, then voted-upon. The proposed values were \$500, \$750 and \$1000. The voting results were:

\$ 500	2
\$ 750	5
\$1000	2

The presentation of this money was discussed. It was decided that David Humphreys and Peter MacLean would draft a letter to Kawahara Shihan. It was further decided, that Patrick Sanford would write the cheque to Kawahara Shihan and provide that cheque to David Humphreys for inclusion in the letter.

The members present voted to forward \$750 in a letter to Kawahara Shihan.
--

4.2 Gift for Summer Camp Work

David Humphreys presented Patrick Sanford with a gift for a winery, in thanks for his efforts with the ACASC.


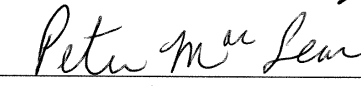
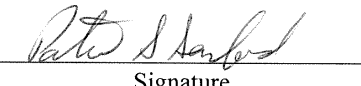
Nova Scotia Aikido Federation
Annual General Meeting – FY 2007
MEETING MINUTES

5.0 CLOSE MEETING

Patrick Sanford introduced the newly elected Directors and Officers of the NSAF. He then requested that the meeting be closed, and all members present agreed to close the meeting.

6.0 SIGNATURES

The following persons have read these Minutes of the 2007 AGM of the NSAF, and verify this to be an accurate record of the NSAF 2007 AGM:

David Humphreys	Chairman	05 22/2007	
Name	Position	Date	Signature
Peter MacLean	Vice-Chairman	Nov-24/07	
Name	Position	Date	Signature
Patrick Sanford	Secretary/Treasurer	20 Oct 2007	
Name	Position	Date	Signature
Name	Position	Date	Signature

The Nova Scotia Aikido Federation
Annual General Meeting – FY 2007
MEETING MINUTES
Annex A, Financial Statement, 2006-07

The following is a scanned copy of the financial statement for the Nova Scotia Aikido Federation for 2006-2007 (the 2007 fiscal year). It has been signed by two directors, as well as the Treasurer who prepared it.

To view the financial
statement for the 2007
NSAF fiscal year
(01 Oct 2006-30 Sep 2007),
contact the NSAF
Secretary / Treasurer,
Mr. P. Sanford
(PatrickSanford01@eastlink.ca)